## General house rules

## Valid for patients, relatives and visitors

- 1. There are parking spaces available in the multi-storey car parks in the surrounding area (subject to a fee) and in the marked parking spaces near the building. Parking in the car park with barrier access is only permitted for people with a severe disability in the designated severely disabled parking spaces. To open the barrier, please ring the bell and show your parking permit to the gate staff.
- 2. The smoking ban in public buildings also applies inside the ZfPG (Mental Health Centre). Smoking in the entrance area of the ZfPG is also not allowed. Please only smoke in the designated areas.
- 3. Please be considerate. The general rest period in the ZfPG in Schwaebisch Hall is between 10 pm and 6 am.
- 4. In order to keep track of your medication, please only take the medication prescribed by the ZfPG and provided to you by the nursing staff.
- 5. To ensure everything runs smoothly, it is necessary for you to be present during medical visits, examinations, treatments or therapeutic measures as well as for meals. The nursing staff on your ward will keep you informed of all your appointments.
- We cannot assume any liability for valuables or money you bring with you.
  The hospital and its staff are constantly doing their best to take care of the premises, facilities and installations of the clinic
- in order to make your stay as pleasant as possible. Please give them a hand and treat our equipment with care.
- 8. Please hand in any lost property at the reception desk without delay so that it can be returned to its owner.
- 9. The ZfPG is a "public-law institution". For this reason we ask you to refrain from commercial advertising or engaging in political activities and to respect the ban on gambling.
- 10. It is not permitted to engage in economic, political or ideological activities or advertising. Games for money or monetary value are also not permitted.
- 11. We respect privacy in the ZfPG. If you want to take private pictures, please ask the staff on your ward. Film shoots or video recordings in the context of a journalistic or commercial activity require the authorization of the management.
- 12. Any weapons or dangerous objects found on the premises of the Mental Health Centre in possession of any person during their admission or stay will be confiscated and kept in a safe place. Knives, cutting and stabbing weapons, flare guns, arms firing irritant substances, gas pistols and guns will be handed over to the competent authorities. Furthermore, no illegal substances may be brought in. If the person refuses to hand over the weapon or dangerous object in his or her possession to the hospital staff, the management can exercise its domiciliary rights and evict the person from the premises or refuse or interrupt a treatment. This does not apply to emergency treatments.
- 13. It is forbidden to carry and consume alcohol and cannabis anywhere on the hospital premises. Any alcohol that is found or small quantities of cannabis will be destroyed.

## The regulations specific to each ward are as binding as the general house rules.

## **Domiciliary rights**

The manager is responsible for exercising domiciliary rights. Outside normal working hours, the domiciliary rights are exercised by each member of staff. This means, for example, that unauthorized visitors can be asked to leave the premises and the police can be called for assistance.

In the event of repeated and serious violations of the domiciliary rights, a written order to stay away from the premises can be issued in individual cases, or a complaint can be filed for breach of domestic peace.

Schwäbisch Hall, 22 October 2024

The Management



